



## Educational Information

Please list all *accredited* colleges, professional and graduate schools you have attended, beginning with the institution you most recently attended. ***Please note that official copies of ALL transcripts listed below must be sent directly to the Admissions Office.***

School Name and Location	Dates Attended	Degree Received

Undergraduate Major \_\_\_\_\_ Graduate Field \_\_\_\_\_

If you are applying for Hartford Seminary credit to be given for courses taken at other institutions prior to admission, please list below the institutions, course titles and course numbers. *Please note:* Courses taken more than 10 years ago are not eligible for transfer.

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## Work Experience

Please list your present position first. If you wish, you may use a separate sheet of paper or provide a current resume detailing your work experience. Please include dates of employment, title, institution and location, and nature of work.

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## Academic, Community, or Employment Honors Received

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## Community and/or Other Activities and Interests

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**Personal Statement – Doctor of Ministry, Master of Arts, Islamic Chaplaincy Program and Islamic Chaplaincy Graduate Certificate Applicants ONLY**

Please provide a personal statement reflecting on: 1) your goals in seeking theological education and the experiences that have led you to do so; 2) the reasons you have chosen Hartford Seminary, in particular, and your educational/vocational objectives for the program you are pursuing; 3) the life experiences that have most significantly shaped your values and who you are as a person. *Statements should be typewritten, double-spaced and no less than three and no more than four pages in length. Please do not staple personal statements to the application.*

**Educational Objectives Statement – Professional Ministries Study Program and Graduate Certificate Applicants ONLY**

Please provide a statement of three to four paragraphs (not to exceed one page) indicating your educational objectives in pursuing the program you have selected. *Statements should be typewritten and double-spaced. Please do not staple educational objectives to the application. Note:* Applicants to the Islamic Chaplaincy Graduate Certificate must complete the personal statement, not the educational objectives statement.

**Personal Interview – Doctor of Ministry, Master of Arts, Islamic Chaplaincy Program, and Islamic Chaplaincy Graduate Certificate Applicants ONLY**

A personal interview is required for completion of the application process for all Doctor of Ministry, Master of Arts, Cooperative Master of Divinity, Islamic Chaplaincy Program or Islamic Chaplaincy Graduate Certificate applicants. You will be contacted by the Admissions Coordinator to schedule an appointment when your application, official transcripts and letters of recommendation have been received. Under extenuating circumstances, the personal interview may be conducted by phone.

**International Students ONLY**

**Applicants who are not U.S. citizens or permanent residents must complete this section.**

Is English your first language?  Yes  No

Have you ever had English as the language of instruction in your previous studies?  Yes  No

If yes, please indicate where and at what academic levels:

**TOEFL EXAMINATION:** If you do not have English as a first language or as a primary language in previous academic studies, Hartford Seminary requires that prior to application you achieve a minimum of 550 (written version), 213 (computer version) or 80 (internet version) on the Test of English as a Foreign Language (TOEFL) examination. You must request that official copies of your score be sent to the Admissions Coordinator. The code for Hartford Seminary is:

Note: The TOEFL score being submitted must be from a TOEFL exam taken within eighteen (18) months of your application to Hartford Seminary. **Your application will not be processed without your official TOEFL score.**

Have you taken the TOEFL examination?  Yes Date of Exam \_\_\_\_\_  No  
Month Year

If not, on what date do you plan to take the exam? \_\_\_\_\_

**LETTER OF FINANCIAL GUARANTEE:** Your application must be supported by an official letter of financial guarantee from a scholarship agency or a private individual. This letter must show that the organization or individual is willing and able to finance your education at an amount consistent with the enclosed *Estimated International Student Costs* table. If the letter of financial guarantee is from an individual it must be supported by a notarized letter of credit from a recognized bank.

**VISA INFORMATION:** It is the policy of the Seminary that all international students are brought into the United States of America under the F-1 student visa. **THERE ARE NO EXCEPTIONS TO THIS POLICY.**

Of what country are you a citizen? \_\_\_\_\_

Do you already have a visa?  Yes  No If yes, what type of visa do you have? \_\_\_\_\_

What is the expiration date? \_\_\_\_\_ Visa Number? \_\_\_\_\_

